

MSME-DI/GTK/1(15)/2017-18 /

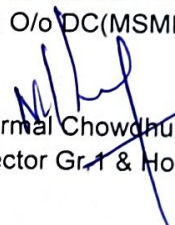
Dated 09/04/2024

**Work Allocation Order**

In suppression of earlier orders, the following work allocation is made among the officer of MSME-DFO, Gangtok and this arrangement are put in place with immediate effect.

Sl.No.	Name of Officer/ Employee	Work allotted
1.	Shri Nirmal Chowdhury Asst. Director, Gr. 1	DDO & Accounts, General Administration, CDO(MSE CDP including IID) , SFURTI , Technical Job ,organization of ESDPs & other programmes, Procurement & Marketing Support Scheme, MSME-Innovation Scheme, MSME-Champion Scheme, Promotion of MSMEs in NER & Sikkim scheme, ASPIRE scheme, EDC, PPP 2012, International Cooperation, EFC, lean Schemes National Award, Aspirational District, SC/ST Hub, Assistance & Consultancy to visitors and any other works as and when required.
2.	Smt Nisha Rani Asst. Director (Stat)	Library, Statistics & data Bank division. Economic analysis Divn, Social enterprises Divn, MSME Policy, training, grievance redressal, Vigilance, Nodal Officer for Champions , ZED Scheme, RTI matters & CPIO, SLBC, Empowered Committee on MSME, CGTMSE, Coordination with State , Central Govt. & other organizations, Industry association, Annual Report, MPR, VIP Visit, DIP, State Profile, Parliamentary matters, Hindi Divn, Senet P.M vishwakarma Schemes purchase & stores including GeM Udyam registration, Assistance & consultancy to visitors, Nodal Officers-Swachhata Action Plan, matters related to land & building, and other works assigned by seniors as and when required

The Officers concerned are requested to maintain the respective files under their control and take necessary action and plan activities & achieve targets as per sanctions received from O/o DC(MSME) regarding works allocated them.

  
Nirmal Chowdhury  
Asst. Director Gr.1 & HoO

- Copy to -1. Shri Nirmal Chowdhury Asstt. Director  
2. Shri Nisha Rani, Asstt. Director(stat)  
3. AD(SENET) to upload in office website  
4. Shri Nima W Lepcha, LDC,( Office File)