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तदोंग बाजार, पी. ओ. - तदोंग,  
गंगटोक- 737102 , सिक्किम



**Govt. of India**  
Ministry of Micro ,Small & Medium Enterprises  
**MSME & Development Institute**  
Tadong Bazar, P.O.- Tadong,  
Gangtok-737102, Sikkim

Phone: 03592-231880 Tel. Fax: 03592-231262 Email: dcdi-gangtok@dcmsme.gov.in website: www.msmedigangtok.gov.in

**(Toll-free MSME helpline No. 1800-180-6763)**

MSME-DI/GTK/ C-2(12)/2016-17/  
To,

**By Hand/ Post**

Dated: 22/12/2016

**The Director,  
Deptt. Of Commerce & Industries,  
Govt. of Sikkim,  
Gangtok**

**Sub.: Inviting online application from MSMEs for National MSME Awards- 2015 -regarding.**

Sir,

You are aware that Ministry of MSME, Government of India is implementing a scheme to recognizing Micro, Small and Medium Enterprises by awarding National Awards. Under this scheme applications are invited from MSMEs for National MSME Awards-2015 online at the hyperlink:- ([msmedi.dcmsme.gov.in/award.aspx](http://msmedi.dcmsme.gov.in/award.aspx)).

You are requested to kindly give wide publicity amongst the MSMEs and related Industrial Associations. If the entrepreneur belongs to SC or ST/Women/NER/ Handicapped, then applicant has to click on all the buttons accordingly.

This is for your kind information and necessary action please.

Yours faithfully,

Sd/-  
**( K. D. Bhattacharya )**  
Dy. Director I/c.

Copy to:-

1. The General Manager, District Industries Centre (E/N), Govt. of Sikkim, Deptt. Of Commerce & Industries, Old SITCO Building, Deorali, Gangtok.
2. The General Manager, District Industries Centre (S/W), Govt. of Sikkim, New Shopping Plaza, Jorethang, South Sikkim.
3. President, Sikkim Chamber of Commerce, M.G. Road, Gangtok.
4. MSME through E-Mail as per standard List.

**( K. D. Bhattacharya )**  
Dy. Director I/c.

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तदोंग बाजार, पी. ओ. - तदोंग,  
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**(Toll-free MSME helpline No. 1800-180-6763)**

MSME-DI/GTK/ SLBC/2014-15/  
To,

**By Hand/ Speed Post/E-mail**

Dated: 20/11/2014

**The Lead District Manager,  
State Bank of India,  
Regional Office, Region-4, “Arcade Shopping Complex”  
Kazi Road, Gangtok,  
Sikkim**

**Sub.: Filing of Entrepreneurship Memorandum(EM) w.r.t. MSMED Act, 2006 -regarding.**

**Ref.: Discussion held in SLBC on dated 19.11.2014.**

Sir,

With reference to the above on the subject cited, the enterprise shall have to file Entrepreneurship Memorandum at District Industries Centre for getting MSME status as per MSMED Act, 2006. Accordingly, the benefits i.e. loan/subsidy provided by Govt. of India by any Ministry/ organization, availed by any enterprise shall only be considered to be given to MSME unless until they filed a memorandum as above otherwise these benefits may be treated to be given to unorganized sector. So, those enterprise who are in the process of establishment may file EM-I, and if the enterprise have already established then they may directly file EM-II to be considered as MSMEs. You are requested to please communicate these information to all bankers/body related with the development of MSME in the district/state. The proforma for filing EMs are available at [www.dcsme.gov.in](http://www.dcsme.gov.in) however we are also attaching the same for ready reference. Any clarification/ doubts related with filing of EMs may be intimated to this Office for facilitation. This is for your kind information and necessary action please.

Yours faithfully,

Sd/-  
**( S. K. Basu )**  
Director

Enclosure:- As above.

Copy to:-

1. The General Manager, Reserve Bank of India, Amdo Golai, 31A -NH, Gangtok, Sikkim for information as discussed in the SLBC.
2. The General Manager, District Industries Centre (E/N), Govt. of Sikkim, Deptt. Of Commerce & Industries, Old SITCO Building, Deorali, Gangtok for information and necessary coordination for issues of EMs as per MSMED Act,2006 guidelines.
3. The General Manager, District Industries Centre (S/W), Govt. of Sikkim, New Shopping Plaza, Jorethang, South Sikkim for information and necessary coordination for issues of EMs as per MSMED Act,2006 guidelines.

Sd/-

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**(Toll-free MSME helpline No. 1800-180-6763)**

**( S. K. Basu )**  
Director

MSME-DI/GTK/ TFC/2014-15/

**By Hand**

Dated: 14/01/2015

To,

**The General Manager,  
District Industries Centre (E/N),  
Govt. of Sikkim,  
Deptt. Of Commerce & Industries, Old SITCO Building,  
Deorali, Gangtok**

**Sub.: Request for copy of MSME Development Act 2006 for issues of EM-I & II acknowledgement by DIC- reg.**

**Ref.: Your letter 405(16)/DIC/EN/2012-13/579 dated 13/1/2015.**

Sir,

With reference to the above on the subject cited, It is very much surprising that the MSME Act 2006 was implemented since 02<sup>nd</sup> Oct., 2006, and since after a lapse of almost 8 years DIC is asking the copy of the Act which was already circulated to all State Govt. Dept./ UT dealing with industries, now called enterprises and also available on Website- [www.dcsme.gov.in](http://www.dcsme.gov.in) for public domain. Accordingly, it is worth mentioned here that after the enactment of said Act the Ministry have notified so many Notifications related with the promotion and development of MSMEs and are also available on website <http://www.dcsme.gov.in/LegalFramework.htm> which are also supposed to be in the knowledge of all official who are dealing with MSMEs in the States.

However, the copy of Act and the print-out of above mentioned link are attached herewith for information and necessary action.

Yours faithfully,

**( S. K. Basu )**  
Director

Copy to:-

1. The General Manager, District Industries Centre (S/W), Govt. of Sikkim, New Shopping Plaza, Jorethang, South Sikkim for information.

**( S. K. Basu )**  
Director

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**(Toll-free MSME helpline No. 1800-180-6763)**

MSME-DI/GTK/ EM/2014-15/  
To,

**By Hand**

Dated: 27/01/2015

**The General Manager,  
District Industries Centre (E/N),  
Govt. of Sikkim,  
Deptt. Of Commerce & Industries, Old SITCO Building,  
Deorali, Gangtok**

**Sub.: Clarification for issue of EM-Part-I and Part-II- reg.**

**Ref.: Your letter 905(4)/DIC/EN/2012-13/580 dated 13/1/2015.**

Sir,

With reference to the above on the subject cited, after going through the details/ documents of the applications, the clarification is as below:-

1. Reg. M/s. Hotel Mist N Mount- The company M/s. Kailash Roller Flour Mills (P) Ltd. , Gangtok is a registered company under Registration of Companies Act, Sikkim, 1961 and as per the memorandum of association of company at page no. 4 item no. 9 “ To establish, develop, promote, run..... hotel, restaurants....motel...business activities”, it is very much clear that company may enter in to these fields also. So, being a entity, company may start all these business. Accordingly, EM-I may be filed separately with the name of “**Hotel Mist N Mount**” under the ownership of the Company with the signature of the Authorized Signatory of the company authorized by board resolution as in this case. The NIC code 2004 for Hotel and Restaurant Services is 55109 and ASICC code is 97289 for the same.
2. Reg. M/s. Ramayan Prasad- The enterprises are in the business of Retails Trade which comes under service enterprises for which clarification was issued vide 5(6)/2/2009- MSME POL dated 12.06.2009 (copy enclosed along with some more clarifications) from the O/o the DC(MSME), New Delhi. Hence, take necessary action accordingly for the application and the NIC code for Retail Trade Services is 52599 and ASICC code is 97149 for the same. No physical inspection is required for issuing the EMs as per guidelines as EM filing/EM Acknowledgement is not a registration at DIC as it was earlier to MSMED Act 2006. EM filing is just information submitted by the entrepreneurs at DIC to convert that enterprise into the organized sector ONLY to extend the benefits provided by Govt. of India.
3. In future, the NIC codes can be obtained from the following link - <http://indarun.gov.in/htm/msme/asicccode-nic2004.pdf> and the MSMED Act 2006 may also be obtained from [www.dcmsme.gov.in](http://www.dcmsme.gov.in) and also notifications done under the said Act may also be obtained from <http://www.dcmsme.gov.in/LegalFramework.htm>.
4. It is also clarified once again that, DIC should take action as per the direction vide 6/CGO/194/10-11/DI/584 dated 7.01.2015 issued by Dept. of Com. & Ind., Govt. of Sikkim.

Hence all the document of the above mentioned parties as submitted by you are returned in original for necessary action at your end please.

Yours faithfully,

Formerly Small Industries Service Institute, Gangtok

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**(Toll-free MSME helpline No. 1800-180-6763)**

**( S. K. Basu )**  
Director  
**URGENT**

MSME-DI/GTK/ PPP/2014-15/

**By Hand**

Dated: 19/02/2015

To,

**The Commissioner-cum Secretary,  
Deptt. Of Commerce & Industries,  
Govt. of Sikkim,  
Gangtok**

**Sub.: Information regarding acceptance of Public Procurement Policy by State Government - regarding.**

**Ref.: Letter no. 23(1)/2013-MA dated 12<sup>th</sup> February, 2015 from O/o The DC(MSME), New Delhi.**

Sir,

With reference to the above on the subject cited, our Hqtrs office is compiling the following details to be discussed in the 10<sup>th</sup> meeting of the National Board for MSMEs (**NBMSME**) constituted under **the sub-section (1) of section 3 of the Micro, Small and Medium Enterprises Development Act, 2006:-**

1. Whether the State Government has adopted the Policy in Principle ? and if not, whether have formulated their own similar policy based on the Public Procurement Policy, 2012 notified by the Central Government?
2. In case the State Government has neither accepted the Policy nor prepared their own policy, the tentative time (up to which date) by which the State Government will accept or prepare their own policy?

Accordingly, you are requested to please provide the details on the above points so that this may be communicated to O/o the DC(MSME), New Delhi for their onwards action.

**The matter may be treated on TOP PRIORITY.**

Yours faithfully,

**( S. K. Basu )**  
Director

Enclosure:-

1. Copy of letter as mentioned above.
2. Reference material compiled by Institute on PPP for SVDP for information please.

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गंगदॡक- 737102 , सिॡिॡिम



**Govt. of India**  
Ministry of Micro ,Small & Medium Enterprises  
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**(Toll-free MSME helpline No. 1800-180-6763)**

MSME-DI/GTK/ PPP/2014-15/

**URGENT**  
Dated: 17/03/2015

To,

**The Development Commissioner(MSME)  
Nirman Bhawan, 7<sup>th</sup> Floor,  
New Delhi- 110 108**

**Kind Att.:- Sh. N. N. Estolkar, Dy. Director(MA)**

**Sub.: Information regarding acceptance of Public Procurement Policy by State Government - regarding.**

**Ref.: Your Letter no. 23(1)/2013-MA dated 12<sup>th</sup> February, 2015 .**

Sir,

With reference to the above on the subject cited, we have received the information from Dept. of Commerce & Industries, Government of Sikkim, which is self explanatory in nature and are attached here-with for information and necessary action at your end please.

Yours faithfully,

**( A. K. Gautam )**  
Asstt. Director

Enclosure:- As above.

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**(Toll-free MSME helpline No. 1800-180-6763)**

MSME-DI/GTK/ SLIIC/2015-16/

**By Hand/ Speed Post/E-mail**

Dated: 06/07/2015

To,

**The General Manager,  
Reserve Bank of India,  
Amdo Golai, 31A-NH,  
Gangtok, Sikkim**

**Sub.: Comments on Minutes of 11<sup>th</sup> Meeting of SLIIC and EC on MSME for Sikkim held on 27/05/2015 at Gangtok -regarding.**

Sir,

With reference to the above on the subject cited, this office wants to comments/ amendments in the above said minutes of the meeting on the following issues:-

1. In the Agenda no.2 (ii) - Third para says that “ MSME-DI, Gangtok was advised to supply enough number of forms EM-I & II to Banks Branches” ? It is to be clear here that, this office does not have printed copy of EM-I & II Forms as this is the duty of DICs to provide these forms to prospective & existing entrepreneurs and maintain their database both in Hard and soft version as per MSMED Act, 2006 (copy enclosed). Hence DICs may provide enough number of Forms EM-I & II to LDMs so that these may be circulated to all bank branches of Sikkim. However the soft copy of these forms may be obtained by any bank, entrepreneurs etc. from the link:- [http://www.dcmsme.gov.in/howtsetup/AmendedformatfortheEM\(2009\).pdf](http://www.dcmsme.gov.in/howtsetup/AmendedformatfortheEM(2009).pdf) and this office may be referred for any clarification on the matter for filing of EMs.
2. In the Agenda no.2 (ii) - Fourth para, during the meeting it was directed by Secretary , C&I that all the banks may compile database of their existing customers containing complete contact details and was supposed to sent to DICs with a copy to Secretary, C&I, deptt. of C&I, Gangtok and was also requested to Banks to send a copy of that database to MSMEDI, Gangtok so that DI may also motivate them to file EMs. But till date this office has not received any database from any bank.

Yours faithfully,

**( S. K. Basu )**  
Director

Copy to:-

1. The Commisioner –cum Secretary, Commerce & Industries Department, Govt. of Sikkim, Gangtok for information please.
2. The General Manager, District Industries Centre (E/N), Govt. of Sikkim, Deptt. Of Commerce & Industries, Old SITCO Building, Deorali, Gangtok for information and necessary coordination with LDM for supply of EMs Forms as per MSMED Act,2006 guidelines/ notification.
3. The General Manager, District Industries Centre (S/W), Govt. of Sikkim, New Shopping Plaza, Jorethang, South Sikkim for information and necessary coordination with LDM for supply of EMs Forms as per MSMED Act,2006 guidelines/ notification.

Formerly Small Industries Service Institute, Gangtok

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**(Toll-free MSME helpline No. 1800-180-6763)**

4. The Lead District Manager, State Bank of India, Regional Office, Region-4, “Arcade Shopping Complex” Kazi Road, Gangtok, Sikkim for n.a. please.

**( S. K. Basu)**  
Director  
**URGENT**

MSME-DI/GTK/ PPP/2014-15/

**By Hand/Post/Email**

Dated: 18/09/2015

To,

**The Commissioner–cum Secretary,  
Deptt. Of Commerce & Industries,  
Govt. of Sikkim, Secretariate, Anneexe-I,  
Gangtok- 737101**

**Sub.: Public Procurement Policy by State Government -regarding.**

Sir,

With reference to the above on the subject cited, the D.O. Letter No. 1(20)/AIA/MSMECONNECT/2015 dated 09.09.2015 and 28.08.2015 received from our Hqtrs office is attached here-with for information and necessary direction to both the DICs(E/N and S/W), so that they may take necessary action to implement the Public Procurement Policy to help the MSMEs in the Sikkim State.

Yours faithfully,

**( S. K. Basu)**  
Director

Enclosure:- Copy of letters as mentioned above.

Copy to:-

1. The General Manager, District Industries Centre (E/N), Govt. of Sikkim, Deptt. Of Commerce & Industries, Old SITCO Building, Deorali, Gangtok for information and necessary action on the matter.
2. The General Manager, District Industries Centre (S/W), Govt. of Sikkim, New Shopping Plaza, Jorethang, South Sikkim for information and necessary action on the matter.

**( S. K. Basu)**  
Director



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**(Toll-free MSME helpline No. 1800-180-6763)**

MSME-DI/GTK/ PPP/2014-15/

**By Hand**

**URGENT**  
Dated: 21/09/2015

To,

**The Commissioner-cum Secretary,  
Deptt. Of Commerce & Industries,  
Govt. of Sikkim,  
Gangtok**

**Sub.: Latest Updates on PPP- Information regarding acceptance of Public Procurement Policy by State Government -regarding.**

**Ref.: 1. Our Letter No. even dated 19/02/2015 (copy attached).  
2. Letter no. 23(1)/2013-MA dated 12<sup>th</sup> February, 2015 from O/o The DC(MSME), New Delhi.(copy attached)  
3. Your Letter No. 6/CGO/194/DI/10-11/701 dated 03.03.2015.(copy attached)**

Sir,

With references to the above on the subject cited, kindly provide the latest updates/ action taken on the matter, so that we may appraise our Hqtrs. Office/ O/o The DC(MSME), New Delhi.

**The matter may be treated on TOP PRIORITY.**

Yours faithfully,

**( S. K. Basu )**  
Director

Enclosure:-

1. Copy of letters as mentioned above.