

F.No. _____/MSME-DFO/GTK/Seminar/2022-23 144 | Dated :07.09.2022

To
The Catering Service Provider
Gangtok, Sikkim.

Sub.: Enquiry for Supply of Tea, Snacks , Lunch and Catering Services on One Day National Seminar / Workshop at Paryatan Bhawan, Tadong, Gangtok, Sikkim on 28th September 2022.

Sir / Madam,

Please submit your Best Quotation in a sealed envelope for the following items.

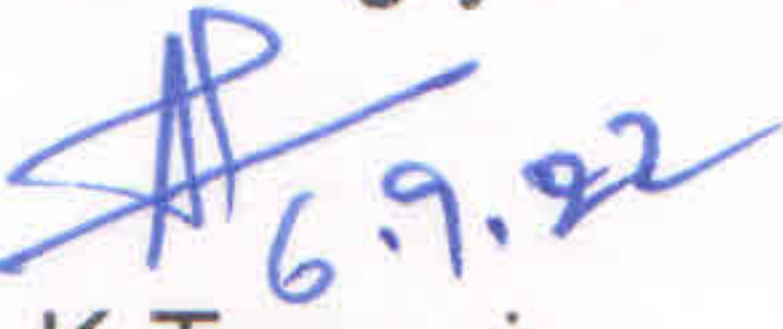
1. Tea / Coffees & Snacks (At 11am): Tea/ Coffee along with Cookies / Cutlet
2. Lunch (At 1.00pm): Soup, Rice, Raita, Dal fry, Fish Fry, Paneer Masala, Mixed Veg, Chicken Curry, Traditional Veg Curry, Salad, Curd, Pickles, Papad, Ice-cream, Sweets. etc.
3. High Tea (At 4.0pm) : Tea / Coffee, Pakora /Sandwich etc.
4. Tiffin Packet : (For parcel only) : Paties, Cake, 2 Nos Sweets, Sandwich.

The terms and condition are given below.

1. The above items should be delivered and served with crockery's on 28.09.2022 at Seminar Hall **Paryatan Bhawan, Tadong, Gangtok, Sikkim on 28th September 2022.**
2. The items should be the standard Quality and sufficient quantity.
3. As there is no provision of kitchen so items should be cooked in your kitchen.
4. The rate should be quoted inclusive of supply, service, cleaning, drinking water, decorators, carrying, transportation etc.
5. The rates should be quoted all applicable taxes.
6. Payment to be made after producing the bill in triplicate within 20 days, However 25% advance may be given before supply of the material.

You are requested to send your best quotation in the sealed envelope to this office before 20.09.2022, 17.00 Hrs and superscripted on the top of the envelope " **Quotation for Supply of Food**"

Thanking you


A.K. Tamaría

Jt. Director & H.o.O
MSME – Development & Facilitation Office, Gangtok

Copy for disbursement of information :

1. Notice Board, MSME-DFO, Tadong, Gangtok.
2. Website, MSME-DFO, Gangtok

F.No. _____/MSME-DFO/GTK/Seminar/2022-23 *145* Dated :07.09.2022

To
The Supplier of Stationary items.
Gangtok, Sikkim.

Sub.: Enquiry for Supply of Stationary Items on One Day National Seminar / Workshop at Paryatan Bhawan, Tadong, Gangtok, Sikkim on 28th September 2022.

Sir / Madam,

Please submit your Best Quotation in a sealed envelope for the following items.

1. Folder / Bag for participants, materials : Jute / Foam, Writing Pad (Thin), Ball Pen : 125 Nos. each
2. Folder/Bag for Dignitaries, Material Jute/ Leather, Writing Pad (Thick), Gel Pen : 25 Nos each.
3. Printing and binding of Study Material (100 page apx) : 150 Nos.
4. Memento / Show piece along with printing of Logo and Office name : 25 Nos.
5. Copier Paper : 10 rim.
6. Cartridge (LaserJet) 88A : 02 Nos.

The terms and condition are given below.

1. The above items should be supply & delivered to MSME-DFO Office **Tadong, Gangtok, Sikkim on or before on 22nd September 2022.**
2. The items should be the standard Quality.
3. The rate should be quoted inclusive of carrying, transportation etc.
4. The rates should be quoted all applicable taxes.
5. Payment to be made after producing the bill in triplicate within 20 days subject to verification and inspection.

You are requested to send your best quotation in the sealed envelope to this office before 20.09.2022, 17.00 Hrs and superscripted on the top of the envelope “ **Quotation for Supply of Stationary**”

Thanking you


A.K. Tamaria
Jt. Director & H.o.O
MSME – Development & Facilitation Office, Gangtok

Copy for disbursement of information :

1. Notice Board, MSME-DFO, Tadong, Gangtok.
2. Website, MSME-DFO, Gangtok