

**APPLICATION FORM FOR CLAIMING 75% REIMBURSEMENT OF BAR CODE
REGISTRATION FEE/ ANNUAL FEE PAID BY MICRO & SMALL ENTERPRISE
(MSE)
TO GS1 INDIA.**

1. (a) Name of MSE : M/s.....
 - (b) Address of MSE :
 - (i) Registered office :
 - (ii) Works office :
 - (c) Tel. No:..... Fax No:..... E-mail:.....

2. Whether enterprise is Micro or Small? Micro / Small

3. (i) Name of proprietor/partner/Director/Managing Director of the enterprise.....
 - (ii) Mob. No.

4. (a) Actual expenditure incurred by the MSE for
 - (i) One-time registration fee Rs.....
 - (ii) Annual recurring fee Rs.....for the year(s).....
 - (b) Amount eligible for reimbursement
 - (i) (75% of the one-time registration fee paid) Rs.....
 - (ii) (75% of the annual recurring fee paid) Rs.....for the year(s).....

5. Details of Entrepreneur's Memorandum Part-II acknowledgement number from State Directorate of Industries/ DICs.....

6. Range of products being manufactured.....

7. The following documents are also enclosed along with Application Form:
 - (i) An attested copy of Cash Receipt for total amount (one-time registration fee &/ or annual recurring fee) paid to GS1 India for use of Bar Codes.
 - (ii) An attested copy of license received from GS1 India for use of Bar Code.
 - (iii) Pre-receipted bill (In original) for amount to be reimbursed for in triplicate for one-time registration fee (as per Annexure-I) &/or for annual recurring fee for last three years (as per Annexure-II).
 - (iv) A copy of Entrepreneur's Memorandum Part-II acknowledgement number from State Directorate of Industries/ DICs duly attested by GM, DIC / State DI / Director MSME-DI / Chartered Accountant/ any other gazetted officer.
 - (v) A certificate in original from GM, DIC/ DI confirming the status of the enterprise as micro or small and its functional status. As on date of application.

OR

An affidavit (in original) Managing Director*/Proprietor*/partner*of MSE duly sworn before a

Notary Public confirming Micro / Small Enterprise and functional status of the unit at the time of bar code registration; and as on date of application (as per Annexure-III), accompanied by Chattered Accountant's Certificate of total investment in Plant & Machinery on the date of application (original purchase value) (as per Annexure-IV).

(vi) An undertaking as per Annexure-V (concerning non receipt of similar financial assistance from any other organization and/or from O/o the DC(MSME).

Declaration:

I declare that the particulars given in the above statement are correct. I also undertake that any financial assistance granted to me/my enterprise on the basis of this declaration shall be liable to be refunded to the Government if at any time any information furnished in this application is found to be wrong or incorrect or misleading. I do hereby bind myself and my enterprise to pay the Government on demand a sum equal to the amount claimed as financial assistance in respect of above mentioned activity, within seven days of the demand being made to me in Writing.

Date Signature

Encl: Name

Designation.....

ANNEXURE-I

PRE- RECEIPT

(For One Time Registration Fee)

Received, with thanks a sum of Rs.

_____ (Rupees _____ only) from the Director, MSME-DI, Gangtok, towards the reimbursement of 75% of the one-time registration fee paid of GS1 India (under the Ministry of Commerce & Industry) for Bar Code registration.

(Affix Revenue Stamp)

Date:

(Signature)

Proprietor/Partner/Managing Director with seal

Note: - The above pre-receipt to be submitted on Letter Head of the company, in triplicate.

ANNEXURE-II

PRE- RECEIPT

(For annual recurring fee)

Received, with thanks a sum of

Rs. _____ (Rupees _____ only) from the Director, MSME-DI, Gangtok, towards the reimbursement of 75% of annual recurring fee for the year(s) _____, paid of GS1 India (under the Ministry of Commerce & Industry, Govt. of India) towards Bar Code registration. However, reimbursement has already been received for one time registration fee /annual recurring fee for the first year _____ / 2nd year _____, [if received earlier].

(Affix Revenue Stamp)

Date:

(Signature)

Proprietor/Partner/Managing Director with seal

Note: - The above pre-receipt to be submitted on Letter Head of the company, in triplicate.

ANNEXURE- III

AFFIDAVIT

To be submitted on a stamp paper (of Rs. 10/- min) duly attested by Notary Public (duly affixed with Notarial Stamp; and with Notary Seal; and Notary Registration number, etc.)

I _____ S/O /D/o/ W/o _____ Managing Director* / Director* / Proprietor* / Partner* of M/s. _____ with their Regd. Office at _____ & Factory located at _____

Do hereby solemnly affirm and declare as under:

- The company is a Micro/Small Enterprise as per the Govt. Of India definition; and has been functional & in production at the time of bar code registration.
- The company continue to be a micro/small enterprise and functional & in production as on date.
- As per books of accounts, the total investment (original purchase value) in plant and machinery in the company as on _____ is Rs. _____ (Chartered Accountant's Certificate dated _____ to this effect is attached)

Signed on _____

DEPONENT

VERIFICATION:

Verified that the contents of the affidavit are true to the best of my knowledge and belief.

DEPONENT

Date:

Place:

Note:- *Strike out whichever is not applicable.

ANNEXURE- IV

Certificate from Chartered Accountant about investment in Plant & Machinery. (On C. A's Letter Head)

TO WHOM IT MAY CONCERN

Verified from the Books of Accounts of M/s. _____ with their Registered Office at _____ and Entrepreneur's Memorandum Part-II acknowledgement number _____ dt. _____ that the total Investment in plant and machinery (original purchase value) of the company as on date _____ stand as Rs. _____ (Rupees _____).

Name & Signature of the Chartered Accountant with stamp and Membership number.

Place:

Date:

ANNEXURE- V

UNDERTAKING

To be submitted by the applicant on a Non-judicial Stamp Paper of Rs. 50/-- (Minimum)/amount-as applicable in the respective Stat, duly sworn before a Notary Public (duly affixed with Notarial Stamp, and with Notary Seal & Notary Registration number) or First Class Magistrate.

I _____ S/O /D/o/ W/o _____
Managing Director* / Director* / Proprietor* / Partner* of M/s. _____
with their Regd. Office at _____ & Factory located at
_____ Do hereby solemnly affirm and declare as under:

- (a) That the aforesaid Company/ Firm/ Enterprise has not availed reimbursement/subsidy/grant for obtaining Bar-code registration under any scheme operated by Central Government (including 0/o DC (MSME), M/o Micro-Small and Medium Enterprise) /State Government/Financial Institutions etc. if availed, give details.
- (b) That the aforesaid Company/ Firm/ Enterprise has/has not applied to _____ name of the ministry/department of Central Govt. (other than 0/o DC (MSME)/ State Govt./ Financial institution for reimbursement/subsidy/grant/incentive for registration of Bar Coding from CS1 India.
- (c) That after availing reimbursement for obtaining Bar-Code registration from Office of DC (MSME), Ministry of MSME, in respect of the said Company/Firm/ Enterprise, I shall disclose this fact of the said Company/Firm/ Enterprise at the time of claiming/reimbursement/subsidy/grant/incentive, if any, under any other similar scheme run by Central Government/State Government Department/ Financial Institution etc.
- (d) I hereby solemnly affirm that the information given above is correct. In case above declaration is found wrong or incorrect or misleading, I do hereby bind myself & my enterprise and undertake to pay to the Government on demand the full amount received as reimbursement in respect of above mentioned activity, within seven days of the demand being made to me in writing.

Signature of Partner/Proprietor/Managing Director/Director

In the presence of two witnesses

- 1.
- 2.

(Names and Addresses of the witnesses above also to be indicated along with signatures).
